



September 2025

Student/Parent Guidance

PRAISE Code

Rewards

September 2025



Major end of year awards

Celebration assemblies honour students for a range of achievements.

Principal involvement

During PRAISE lessons tutor winners of the week spend time with the principal or member of the senior team and receive more praise and special SLT stamp.

Postcards

Hard-working students receive departmental postcards of commendation each term.

Ongoing certificates

A variety of certificates are awarded for students who reach pivotal stamp totals across the year.
(See student planner)

Tutor stamps based in planners

During PRAISE lesson 3 stamps are awarded to students who have not received any planner comments in the previous week AND they have their planner signed by a parent. They must have both of these to receive 3 additional stamps.

Ongoing department reward systems

Each department has their own style of stamp. Students who have worked in lessons and have been ON TIME, ON TASK, ONSIDE should be rewarded with at least 1 stamp. It is expected that all good work is rewarded with a stamp, very good work with 2 stamps and excellent work with 3 stamps.

PRAISE Code

**Sanctions
In Class**

September 2025

***STAFF DECISION IS FINAL
Do as you are asked
FIRST TIME – EVERY TIME***

Phase 1 – Formal Verbal Warning

*You will be given a **FORMAL VERBAL WARNING** if you behave in the following way:-*

- Being off task in the lesson
- Minor disruption of the lesson
- Interrupting the teacher or another student
- Silly, but minor, poor behaviour in class or around school
- Breaking school or classroom rules

Phase 2 – Planner comment

*You will be given a **PLANNER COMMENT** for the following behaviour:-*

- Failing to behave after a **FORMAL VERBAL WARNING** has been issued (code = B)
- More serious disruption in the classroom (code = B)
- Not following the school systems (code = B)
- Wearing incorrect uniform (code = U)
- Chewing (code = Ch)

- Dropping litter (code = Li)
- Eating outside of designated areas (code = F) (including energy drinks - medical exceptions permitted)
- Lateness (code = L)
- Lack of book or other equipment (code = E)
- Mobile phone/music device visible or in use (code P). These are then confiscated and kept until the end of the week
- No homework (code = H)
- Out of bounds (code = O)
- Disobedience (code = D)
- Truancy (code = T) - day in isolation/internal suspension
- Smoking, includes e-cigarettes (code = Sm) - automatic detention + if caught with a cigarette - isolation
- Being caught with smokers (Cs) - automatic detention. 'Smoking' includes e-cigarettes

PLANNER COMMENTS COUNT ONLY FOR THE WEEK THEY ARE ISSUED

If a planner comment has been issued by mistake you must see the teacher who issued it, they must contact the Key Stage Leads or Mr Ainley so you may have it "cancelled" **before the next PRAISE lesson**. You must not cross out planner comments. If you or a staff member cross out the comment, it will still count as a comment.

Phase 3 - MOVE SEATS

You may be asked to move seats if the teacher decides that it is necessary as a Phase 2 sanction. You will be asked to move seats in class for the following behaviours:-

- Failing to behave after a **PLANNER COMMENT**
- Repeated disturbance of the other students around you

Phase 4 – DETENTIONS

*You will be asked to **MOVE ROOMS** for the following behaviours:-*

- Failing to behave after Phase 3

*You will be given a **WHOLE SCHOOL DETENTION** for the following behaviours:-*

- Being asked to **MOVE ROOMS** (Detention A)
- Repeated refusal to follow staff instructions (Detention A)
- Being caught smoking in school uniform or on school property or in the company of smokers (Detention A)
- Caught using an e-cigarette (Detention A)
- 3 - 5 planner comments in one week (Detention A)
- “Losing” planner on Mondays and therefore not having your planner in PRAISE (Detention D)

Detentions - Detentions vary in length depending on the number of planner comments:-

Number of Comments and Length

Detention A: 3 - 5 comments - 1hr, Friday (2:40pm to 3:40pm)

Detention B: 6 -8 comments - 1hr20, Friday (2:40pm to 4:00pm)

Detention C: 9 -12 comments - 1hr40, Friday (2:40pm to 4:20pm)

Detention D: 12 or more comments - 2hrs, Friday (2:40pm to 4:40pm)

Parents can check the length and time or day of detention by counting the comments for the previous week.

Students who regularly have detention D will be monitored and offered additional intervention by the pastoral team.

Parents can check if detention has been attended by looking for the red PAID stamp issued by SLT when detention is attended.

Missing Detention

On the rare occasion that a student has an unauthorised absence from a Friday detention they will receive an automatic Detention D (2 hours, 3.30-5.30pm) **the following Thursday.**

If they continue to miss detentions they will receive a suspension.

Phase 5 – ISOLATION/INTERNAL SUSPENSION

List of misdemeanours that normally result in isolation:

- No planner
- Not in full uniform
- Poor behaviour after moved rooms
- Refusal to move rooms
- Damage to planner
- Misuse of planner
- Dangerous or unruly behaviour
- Smoking
- Truancy
- Pending investigation of an incident
- ICT Misuse
- Insolence to staff
- Refusal to hand over planner
- Refusal to hand over phone/music device
- Persistent disobedience

*List of misdemeanours that normally result in INTERNAL
SUSPENSION:-*

- Receiving multiple Detentions Ds in one term
- Fighting (equal blame)
- Poor behaviour in isolation
- Failing to attend detentions
- Verbal abuse of staff
- Dangerous behaviour
- Bringing the school into disrepute
- Handling stolen goods
- Truancy (persistent)
- Poor behaviour on school trip

- Poor behaviour in detention
- Poor behaviour in an exam
- Bullying
- Minor damage to school property

Phase 6 – DAILY REPORT

*You will be placed on a **daily report** for the following behaviours:-*

- One off serious offences
- Accumulating large numbers of planner comments in a week
- Persistent poor behaviour
- Returning from suspension
- Persistent or frequent lateness

You will be given a phase 5 sanction if you fail to follow the procedures of behaviour report

Phase 7 – FIXED TERM SUSPENSION and PERMANENT EXCLUSION

*You will be given a **FIXED TERM SUSPENSION** for the following behaviours:-*

- Theft
- Severe defiance of staff
- Serious verbal abuse of staff
- Threat of assault on staff

- Severe assault of another student (possibly a permanent exclusion, depending on the severity of the attack) or incitement of such an assault
- Being under the influence of alcohol or controlled drugs or bringing them on site on a first occasion
- Racial or sexual harassment
- Repeated bullying
- Serious disruption of an exam
- Repeated or serious disruptive or threatening behaviour
- Breaking rules of internal suspensions, despite warnings
- Malicious allegation against staff (may be permanent depending on the nature and extent of the allegation)
- Any other serious incident
- Persistent disruptive behaviour which affects the learning of others

There are a limited number of SUSPENSIONS which may increase should further offences occur. Support will be given to students exhibiting behaviour problems.

SUSPENSIONS

Internal	Follow up
1	
2	Daily Report: 1 week
3	Daily Report: 2 weeks
Fixed Term	Follow up
1	Parental meeting + Daily Report: 3 weeks
3	Parental meeting + Daily Report: 4 weeks
5	Parental meeting + Behaviour Support: up to 1 week
10	Parental meeting + Behaviour Support: up to 2 weeks
15	Parental meeting + Behaviour Support: up to 3 weeks

We may also decide on the length of a fixed term suspension based on the seriousness of the incident.

Following suspension students are monitored by their Pastoral Mentor. The last day of their suspension (Fixed) the student and their parent **MUST** report to their Pastoral Mentor after school for a meeting. If this meeting is not attended the student will be placed in isolation the next day until a meeting with their Pastoral Mentor is possible. Under government regulations for fixed term suspensions of 1, 3 or 5 days it is the parents' responsibility to supervise the student away from school at school times.

On the 6th and subsequent days of a Fixed Term Suspension the student will be accommodated at a site away from Callerton Academy and be monitored by their staff. For Looked After Children this begins after the 1st day of suspension.

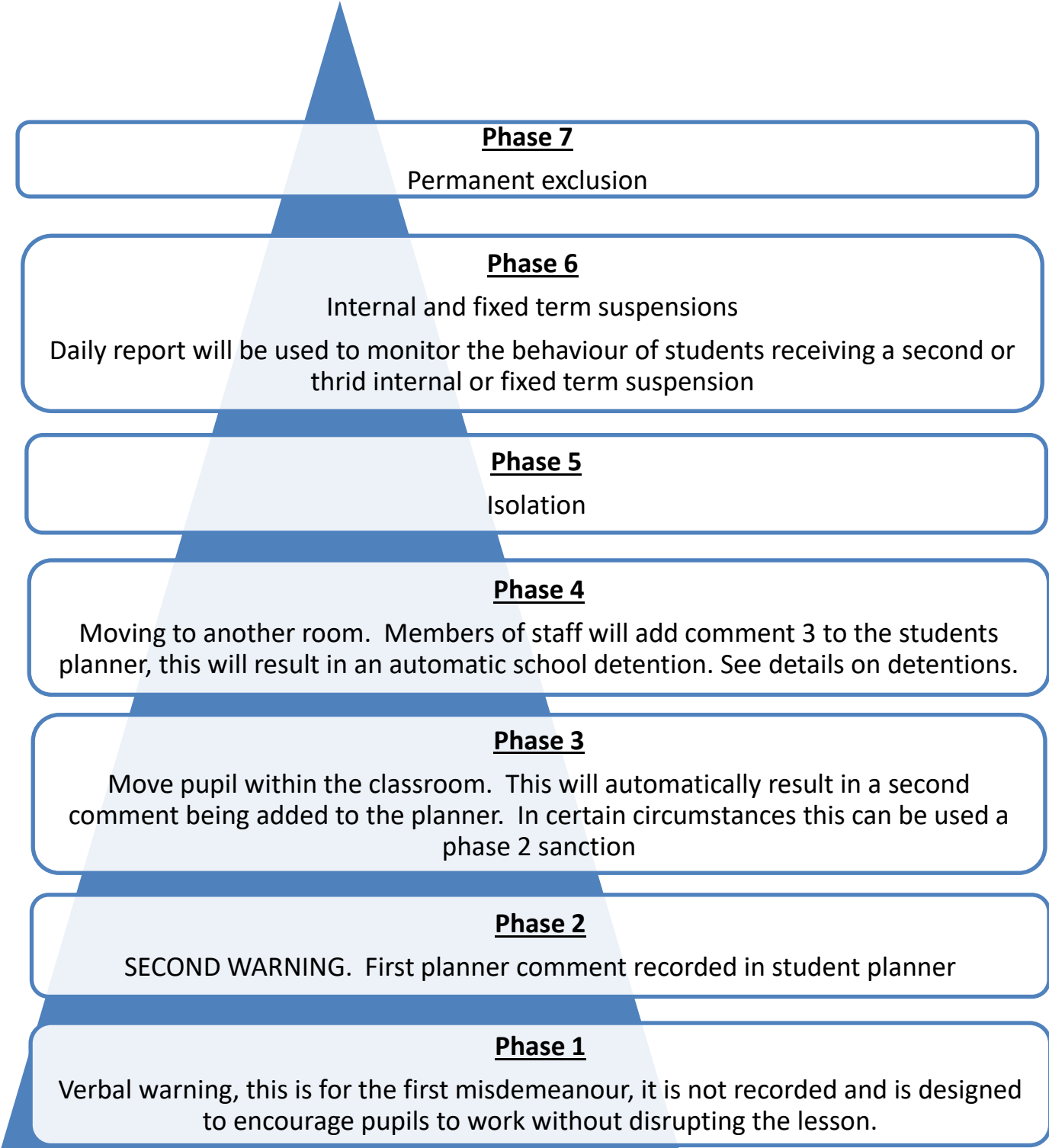
Permanent Exclusions

Permanent exclusions would be as a result of:

- Having received forty five days of suspension in a year
- Supplying banned substances or appearing repeatedly under the influence of them, carrying them on site for a second time.
- Defiance of the Principal or Senior Member of Staff

- Assault or serious threat of assault on a member of staff
- Setting off the fire alarm
- Serious or persistent theft
- Carrying an offensive weapon
- Repeated racial or sexual harassment
- Persistent instances of severe bullying
- Severe assault of another student
- Serious malicious allegation against staff
- Repeated breaches of the PRAISE Code
- Persistent disruptive behaviour

SANCTIONS FOR CLASSROOM-BASED MISDEMEANORS



Phase 7

Permanent exclusion

Phase 6

Internal and fixed term suspensions

Daily report will be used to monitor the behaviour of students receiving a second or third internal or fixed term suspension

Phase 5

Isolation

Phase 4

Moving to another room. Members of staff will add comment 3 to the students planner, this will result in an automatic school detention. See details on detentions.

Phase 3

Move pupil within the classroom. This will automatically result in a second comment being added to the planner. In certain circumstances this can be used as a phase 2 sanction

Phase 2

SECOND WARNING. First planner comment recorded in student planner

Phase 1

Verbal warning, this is for the first misdemeanour, it is not recorded and is designed to encourage pupils to work without disrupting the lesson.

SANCTIONS FOR MISDEMEANOURS COMMITTED AROUND SCHOOL

