

Our Ref: KIN

Date: 11<sup>th</sup> October 2024

Dear Parent/Carer,

### **Parent/Carer Academy Advisor for Callerton Academy Advisory Group**

The academy is seeking nominations to fill one parent place on the Academy Advisory Group. The term of office will be for a period of four years. This Academy Advisory Group serves Callerton Academy, which is within the Gosforth Group Multi Academy Trust (MAT).

Academy Advisory Group members are volunteers, from a wide variety of backgrounds, who have an interest in children's education in their local community. Academy Advisory Groups act as a critical friend to the Principal on matters of academy performance, education, behaviour, attendance and staff performance.

As a Parent/Carer Academy Advisor, you have an opportunity to take a full and active part in the work of the Advisory Group. However, it is important to understand that you would be a representative of the whole parent body and not representing the parent body or any particular group of parents. As such you will not have a mandate or a specific constituency.

### **The nomination process**

Please find enclosed a nomination form. When submitting nominations, the following points should be noted:

- To be eligible to take part in the nomination / election process, an individual must be included on Callerton Academy's admissions register as being the parent or carer of a child currently attending the school.
- You can put yourself forward by completing the attached nomination form and by asking a parent/carer of another child currently at the school to second your nomination. You should also complete the personal statement. All nominations (including the personal statement) must be returned to Mrs Mitchison, PA to the Principal, Callerton Academy, Blandford Street, Newcastle upon Tyne, NE1 3BT by 4pm on 25 October 2024.

**Katie Innes Principal**

**Dr. Alexandra Thorp CEO**

Blandford Street, Newcastle upon Tyne, NE1 3BT

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The Gosforth Federated Academies Ltd trading as the Gosforth Group – Company Registration Number: 07431423

Registered Office: Gosforth Academy, Knightsbridge, Great North Road, Newcastle upon Tyne, NE3 2JH

- People who are bankrupt or have certain criminal convictions may not serve as school Academy Advisors. These and the other circumstances disqualifying individuals from holding office as Academy Advisory Group members are set out in in Trust's Articles of Association. Further information is available from Stephanie North, Head of Governance and Compliance at the Gosforth Group on [steph.north@gosforthgroup.org.uk](mailto:steph.north@gosforthgroup.org.uk).

### **Additional useful information**

The structure of the Academy Advisory Group consists of:

- 2 Parent Advisors
- 5 Community Advisors
- 2 Staff Advisors
- 2 ex-officios (Gosforth Group CEO and Principal)

The Academy Advisory Group is scheduled to meet four times during the academic year. There are also a number of sub-groups which meet regarding pupil discipline, as required.

Nominations are sought from parents and carers of pupils who are in Year 7 to Year 10 of Callerton Academy. Following this process an election will be held, so that the Parent/Carer Academy Advisors can be appointed as soon as possible.

If you have any queries in the meantime, please do not hesitate to contact Stephanie North whose contact details are above.

Yours faithfully,



Mr Chris Nicholson

Chair of Trustees

### **Katie Innes Principal**

### **Dr. Alexandra Thorp CEO**

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