

# Callerton Academy admission arrangements for 2022

## Introductory statement

Callerton Academy is a co-educational comprehensive school. We have a PAN of 120 for Year 7 admissions.

## Admission number(s)

The school has an admission number of 120 for entry in year 7. The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

## Application process

Applications for school places are co-ordinated by the local authority in accordance with the published time scales in the co-ordinated admission scheme.

Parents wishing to apply for a place at Callerton Academy should complete the common application form provided by the local authority and return it by the required date.

If admission is not granted, the local authority will offer the student a place at another school. The student's details will be kept on a local authority waiting list for Callerton Academy which will be maintained until 31st December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with view to admission of the student. Beyond 31st December, parents seeking admission should apply for a place via Newcastle local authority by completing the common application form. The same applies to all in-year admissions.

Late applications will be considered only after all those received by the closing date have been processed.

The closing date for applications is **31/10/2021**.

Offers will be made on **1/3/2022**.

## Oversubscription criteria

The criteria in this section apply to entry at all phases of the school.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.<sup>1</sup>
2. Priority will next be given to the siblings of pupils attending the school at the time the application is received
3. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
4. Priority will next be given to children living within 1.5 miles of the permanent school site. Distance is measured from the centre point of the child's home to the centre point at the permanent Callerton Academy site in a straight line.
5. Other children

## **Tie-break**

If in categories 2-5 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the centre point of the child's home to a single fixed central point at the school in a straight line. The centre point at the permanent Callerton Academy site will be used to calculate distances.

Random allocation undertaken by the local authority will be used as a tie-break in categories 2-5 above to decide who has highest priority for admission if the distance between a child's home and the academy/free school is equidistant in any two or more cases.'

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN.

## **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## **Waiting lists**

A waiting list will be established and students will be placed upon it based upon the above criteria. This waiting list will be kept open until 31 December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with a

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<sup>1</sup> A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

view to admission of the student. Beyond 31 December the waiting list will not be maintained. Parents or children seeking entry after this date should contact the school directly.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact The Clerk to the Appeals Panel, Gosforth Group, Gosforth Academy, Knightsbridge, Great North Road, Newcastle upon Tyne, NE3 2JH by **26/03/2022** for information on how to appeal. Information on the timetable for the appeals process is on our website at [Admissions \(callertonacademy.org.uk\)](http://Admissions(callertonacademy.org.uk))

## Notes:

Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Sibling: 'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

	January 2021
<b>Date approved:</b>	.....
<b>Signed:</b>	.....
	September 2021
<b>Date to be reviewed:</b>	.....