

Our Ref: JHB/KIN

24 September 2021

Dear Parent / Carer

Parent Academy Advisor for Callerton Academy

The school is seeking nominations to fill **two** parent representative positions on the Academy Advisory Group. The term of office will be for a period of four years from 1 November 2021. This Advisory Group serves Callerton Academy which is within Gosforth Group Multi Academy Trust.

School Academy Advisors are volunteers, from a wide variety of backgrounds, who have an interest in influencing education for the children in their local community. Advisory Groups act as a critical friend to the Principal on matters of performance, education, behaviour, attendance and staff performance.

As a parent representative you have an opportunity to take a full and active part in the work of the Advisory Group. However it is important to understand that you would be a representative of the whole parent body and not representing the parent body or any particular group of parents. As such you will not have a mandate or a specific constituency.

The nomination process

Please find enclosed a nomination form. When submitting nominations, the following points should be noted:

- To be eligible to take part in the nomination / election process, an individual must be included on the school's admissions register as being the parent or carer of a child attending the school now.

Katie Innes Principal

Hugh Robinson CEO

Blandford Street, Newcastle upon Tyne, NE1 3BT

T +44 (0)191 605 3835

E admin@callertonacademy.org.uk W www.callertonacademy.org.uk

- You can put yourself forward by completing the attached nomination form and asking a parent/carer of another child at the school to second your self-nomination. The nominee must also be a parent or carer of a child who is currently on roll at Callerton Academy. You should also complete the personal statement. All nominations must be returned to Mrs. Innes, Principal of Callerton Academy (Temporary Site), Blandford Street, Newcastle Upon Tyne, NE1 3BT by **12 noon on Monday 4 October 2021**.
- People who are bankrupt or have criminal convictions may not serve as school Academy Advisors. These and the other circumstances disqualifying individuals from holding office as Academy Advisors are set out in full in the School Government Regulations. Further information is available if required.

Additional useful information

The structure of the Academy Advisory Group will consist of:

- 2 Parent Members
- 2 Staff Members
- 5 Community Members
- 2 ex-officios – Mr. Robinson and Mrs. Innes

The Advisory Group as a whole is scheduled to meet four times during the academic year. There are also a number of sub-groups which meet at need regarding discipline.

Nominations are being sought from parents and carers of pupils who are on roll in Year 7 of Callerton Academy. Following this process an election will be held during the autumn term so that the parent members can be appointed as of 1 November 2021.

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The Gosforth Federated Academies Ltd trading as the Gosforth Group – Company Registration Number: 07431423

Registered Office: Gosforth Academy, Knightsbridge, Great North Road, Newcastle upon Tyne, NE3 2JH

I hope this information is helpful. However if you have any queries in the meantime please do not hesitate to contact me on the number below.

Yours faithfully



John Braithwaite MA ACIS ACG FCMI
Deputy Chief Operating Officer | Company Secretary

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Hugh Robinson CEO

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